

Present: Matt Alves, Dave Campbell, Becky Lussier-Tardy, Ron Plaisier, Beth Washington  
Absent: Steve Beebe, Jill Bland, Claire Eager, Mary Gustas, Jason Harloff, Scott Headley, Craig Martin, Kay Palan  
KVCC: Marilyn Schlack, Tom Buszek, Craig Jbara, Darcy Soule, Josh O'Keefe, Elizabeth Lyons, Trish Schroeder, Dean McCurdy

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#### **1. ACCEPTANCE OF AGENDA**

- a. The agenda was accepted as written.

#### **2. APPROVAL OF MINUTES**

- a. The minutes of the October 9, 2015 meeting were approved as written.

#### **3. MEMBERSHIP**

- a. New member introduction
  - i. Becky Lussier-Tardy, Schupan & Sons Inc. was welcomed to the Board
- b. New member nomination
  - i. Ann Wooley from Dimplex Thermal Solutions

#### **4. PROGRAM UPDATES**

- a. Elizabeth Lyons presented Career Academies, New Academy Research, and Continuing Education updates
  - i. *Police Academy* – Graduated 34 cadets from the August – November 2015 academy, 29 of the 34 are hired into agencies, next academy to start August 8, 2016
  - ii. *Wind Turbine Technician* – 13<sup>th</sup> Academy started January 5, 2016 with 12 participants (3 women). All graduates from the last class have job placement.
  - iii. *Cell Tower Technician* – Earthcom has reported that the students from the pilot course are excelling above and beyond other employees. Josh O'Keefe will become a certified instructor for Cell Tower Technician Academy.
  - iv. *Patient Care* – Next class to start May 10, 2016 and planning for one in September 2016. All graduates from last November's academy, that were reached for the 6 week employment check, are employed in healthcare.
  - v. *Corrections Officer* – will begin February 1, 2016 with 26 from agencies, open to civilians January 25, 2016.
  - vi. *Continuing Education* – Dental Hygiene and EMT courses will expand with three classes starting January, February, and March. Intending for more this spring.
  - vii. *New Academy Research/Momentum* – Production Technician Academy will begin February 29, 2016 that will be partnered with the Momentum program which will be 6 weeks of soft skills in the Edison Neighborhood followed by 2 weeks at the Groves Center for hands on training.
- b. Trish Schroeder reported the following corporate training activities:
  - i. Demand started strong in 2016. January 2<sup>nd</sup> kicked off with multiple employer requests for training to meet professional development plan needs
  - ii. Leadership and Quality Process programs are of specific interest for the start of 2016

- iii. The first 2 robotics classes were kicked off and well received. The class offered an opportunity to utilize the new equipment purchased as a result of the CCSTEF fund award and to pilot the proposed content.
- iv. Corporate Training will continue to identify ways to market and promote mechatronics modules to meet employers Maintenance Technician skill needs
- v. Employers needs for technical and soft skill assessments are being targeted for further exploration
- c. Josh O'Keefe gave CCSTEF updates
  - i. Final pieces of equipment have been ordered
  - ii. High capacity water treatment plant is being sent out for bids
  - iii. CNC equipment is getting readied for utilization
  - iv. CAD CAM lab has been used for the MAT2 program. It will also be used for the Mattawan High school Robotics team that will compete in the robotics competition.
- d. Dean McCurdy provided an update on the Healthy Living Campus
  - i. Food Innovation Center opened in Mid-December, classes are currently being held in the building
  - ii. Culinary and Allied Health building will open in February with classes to start in March for the 2<sup>nd</sup> half of term
  - iii. Certified Dietary Manager curriculum has been approved, 80 students are already on track for this certificate through participation in the culinary curriculum
  - iv. 2+2 degree in Food Administration with Western Michigan University is near finalization
  - v. *Staffing* – Randall Davis has been hired for the 12 month position as Food Hub / Food Safety Coordinator
  - vi. Food Safety Summit will be held March 2<sup>nd</sup> at the Groves Center
  - vii. Externship opportunities will be rolling out in Summer semester
  - viii. *Community Outreach* – First session was very successful. Results have shown that kids are starting to imbed healthy eating in their home life, next program will begin in February
- e. Craig Jbara provided an update on the University Center
  - i. Davenport partnership has been established and has been beneficial to KVCC students. RFP's have been sent out to several Michigan universities to solicit interest in joining the University Center.
  - ii. A second wave of RFP's will be released soon.

## 5. ROUNDTABLE

- a. Beth Washington indicated a training need in healthcare (Certified Medical Interpreters)
- b. MyCareerQuest has been scheduled for 8<sup>th</sup> and 9<sup>th</sup> graders at the Kalamazoo County Expo Center with 4 industry clusters that they can talk with about careers. Will be open on February 11<sup>th</sup> from 5-8pm to the public.

**Next Meeting - Friday, April 8, 2016 - 7:30am**  
**@Bronson Healthy Living Campus – Culinary and Allied Health Building**